



ORISSA WATER SUPPLY & SEWERAGE BOARD  
OFFICE OF THE PROJECT ENGINEER,  
PROJECT MANAGEMENT UNIT-I, OWSSB, ROURKELA  
E mail- [peowssbrkl@gmail.com](mailto:peowssbrkl@gmail.com)

**DETAILED TENDER CALL NOTICE**

1. Name of work : "Hiring of 1 No. vehicle for Official use of Project Engineer, PMU-I, OWSSB, Rourkela."
2. Amount of Security Deposit : Rs. 5000.00
3. Cost of Tender Schedule : Rs. 100.00
4. Date for sale of Tender Paper : From 28.10.2020 to 06.11.2020 upto 03.30 P.M.
5. Date of opening of Tender paper : At 4.00 PM on 06.11.2020
6. Duration of engagement of vehicle : 6 (One) months

Issued to M/s. Sri \_\_\_\_\_ on  
payment of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only vide  
money receipt no \_\_\_\_\_ Book No. \_\_\_\_\_ Dt. \_\_\_\_\_

Project Engineer  
PMU-I, OWSSB, Rourkela

Name of the bidder in full.. \_\_\_\_\_

Permanent address

Present Address in which the

Correspondences are to be made

Village \_\_\_\_\_

Village \_\_\_\_\_

Post \_\_\_\_\_

Post \_\_\_\_\_

Via \_\_\_\_\_

Via \_\_\_\_\_

District \_\_\_\_\_

District \_\_\_\_\_

Signature of the bidder

Project Engineer  
PMU-I, OWSSB, Rourkela



## ORISSA WATER SUPPLY & SEWERAGE BOARD

(A Govt. of Odisha Undertaking)

Office of the Project Engineer, Project Management Unit-I, OWSSB Rourkela  
Civil Township, Rourkela-769004

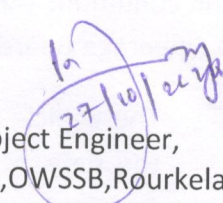
Email:pepmu1owssbrkl@gmail.com, Telephone No.0661-2400898

Quotation Call Notice No. 1143 /PMU-I/OWSSB/RKL Dt. 27/10/2020

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators or Private individuals for providing one no of non AC Diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in Project Management Unit-I, Orissa Water Supply & Sewerage Board Rourkela on monthly rent basis.

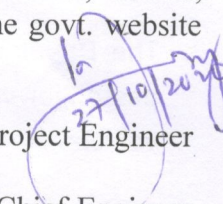
1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for playing of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- (Rupees Five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Project Engineer, Project Management Unit-I, Orissa Water Supply & Sewerage Board, Rourkela payable at Rourkela and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of **17 Kms** per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).

8. The quotation completed in all respect should reach the undersigned on or before **06.11.2020 by 03.30 PM** and shall be opened on the same day at **04.00 PM** in presence of the bidders or their authorized representatives.
9. The application form of quotation / tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with office of the Project Engineer, Project Management Unit-I, Orissa Water Supply & Sewerage Board, Rourkela on payment of Rs. 100/- (Rupees one hundred) only in cash from 28.10.2020 to 06.11.2020 or can be downloaded from Odisha Govt. Website [www.odisha.gov.in](http://www.odisha.gov.in) from Dt. **28.10.2020 to 06.11.2020**, in case the application form is downloaded from Govt. website the applicant shall furnish a Demand Draft for an amount Rs. 100/- (Rupees One Hundred) only drawn in favour of Project Engineer, Project Management Unit-I, Orissa Water Supply & Sewerage Board, Rourkela towards the cost of application along with the application.

  
Project Engineer,  
PMU-I,OWSSB,Rourkela

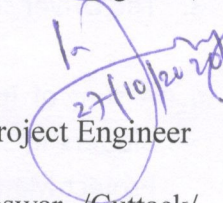
Memo No. 1144 /Dt. 27/10/2020

Copy forwarded to the Head State Portal Group IT Centre of Secretariat, Odisha, Bhubaneswar Email ID : [tendersorissa@gmail.com](mailto:tendersorissa@gmail.com) for active display in the govt. website [www.odisha.gov.in](http://www.odisha.gov.in) up to 06.11.2020.

  
Project Engineer

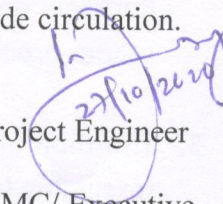
Memo No. 1145 /Dt. 27/10/2020

Copy submitted to the Member Secretary, OWSSB, Bhubaneswar/ Chief Engineer, OWSSB, Sambalpur for favour of kind information and necessary action.

  
Project Engineer

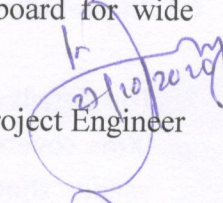
Memo No. 1146 /Dt. 27/10/2020

Copy forwarded to all the Project Engineer, OWSSB, Bhubaneswar /Cuttack/ Sambalpur for information and request to display in their notice board for wide circulation.

  
Project Engineer

Memo No. 1147 /Dt. 27/10/2020

Copy forwarded to the CEO, Rourkela Smart City/ Commissioner, RMC/ Executive Engineer, PH Division/ RWSS Division, / R&B division/ Rural Works Division/ Irrigation Division, Rourkela for information & request to display in their notice board for wide circulation.

  
Project Engineer

Memo No. 1148 /Dt. 27/10/2020

Copy to DPE/APE/Tender File/office notice board for information.

  
Project Engineer

Annexure - IITERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants ( as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

**Signature of  
Quotation/Tender Calling Authority**



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**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of vehicle: -
2. Type of Vehicle (AC/ Non AC): -
3. Year of Manufacture: -
4. Model: -
5. Date of Registration
6. Name & complete address  
of the owner of vehicle
7. Fitness Certificate validity
8. Permit validity
9. Insurance validity
10. Name/ Address of the Driver
11. D.L. No. & Validity of the D.L. of the Driver
12. Proposed hire Charges of the vehicle per month  
excluding fuel cost
13. Rate of fuel consumption/ Mileage per liter: -
14. Contact Number of the Service provider (Tender/Quotationer)  
Mobile \_\_\_\_\_ Telephone \_\_\_\_\_

“Certificated that the information submitted above is true to the best of my knowledge and belief.”

Signature of the bidder